

## Organizational Excellence Leadership Council (OELC)

### Meeting Summary - September 27, 2016

**In attendance:** Council: *Acting Chair*, Rob Hoover, Peter Brunjes, Virginia Evans, Chris Holstege, Rob Kelly, Jim Matteo and Len Schoppa; Ex Officio: Sarah Collie, Lee Baszczewski, Mary Brackett; Guests: Judy Divita, Whitney Lightfoot, Melissa Clarke; **Absent:** Arlene Keeling (sabbatical), Christine Morrell, Nancy Rivers, Kathy Peck, and Bob Pianta

#### I. UPDATE ON MANAGERIAL REPORTING PROJECT (MRP)

MRP seeks to make managerial data and reporting more consistent, accessible, and reliable. The project has a scope of 15 areas and is being delivered in waves. The first phase implemented supported Grants Accounting with a new “Budget Balance Available” report. Despite the user experience being positive, there is a need for increased adoption. The next phase of MRP will focus on the General Ledger – Cash balances, and then on student information.

The need for an institutional data warehouse strategy was discussed as a number of other initiatives, such as Ufirst and the new budget tool, will also have data storage and reporting capabilities. Virginia Evans (Chief Information Officer) reported that a working group has been launched to address some of these key questions around data and data architecture strategy.

#### II. PORTFOLIO MANAGEMENT FRAMEWORK

At the August meeting, the OELC was charged with developing an institutional portfolio management approach. Portfolio Management is defined as a unified, institution-wide view to identify, prioritize, plan, manage, and coordinate projects and other related work for optimal delivery to achieve desired goals.

The Council continued the dialogue about how to operationalize portfolio management - the process, criteria for inclusion in the portfolio, and roles. A subgroup (Peter Brunges, Sarah Collie, Virginia Evans, Rob Hoover, and Christina Morrell) has been established to further refine the portfolio management process.

#### III. PORTFOLIO-AT-A-GLANCE

##### Project Alliance

A new reporting document has been designed to provide OELC members an overview of each individual project. This includes a red/yellow/green status for project management, sponsorship, change management/communication, and overall project status. A summary of key issues by project and across projects is also provided as part of the report. . The new reporting document will be shared with the OELC on a bi-monthly basis.