UVA PROCUREMENT & SUPPLIER DIVERSITY SERVICES

- **ACCOUNTS PAYABLE**: Provides prompt payment of all non-payroll expenditures
- **PURCHASING CARD**: Manages the University’s P-Card program
- **Purchasing Card**: Ensures that the University does business with Small, Woman-, and Minority-Owned (SWaM) enterprises
- **Travel & Expense**: Handles travel, expense, and petty cash reimbursements
- **UVa Marketplace**: Maintains and optimizes the University’s e-commerce system
- **POs & Contracts**: Ensures the timely acquisition of goods and services at the best value for the University
- **Supplier Diversity**: Ensures the timely acquisition of goods and services at the best value for the University

**KEY FACTS—FY15**

- **POs & Contracts**: 9,875 POs (Central) [www.procurement.virginia.edu/pagecontracts](http://www.procurement.virginia.edu/pagecontracts)
- **Accounts Payable**: 130,018 Invoices Processed [www.procurement.virginia.edu/pagebuypay](http://www.procurement.virginia.edu/pagebuypay)
- **UVa Marketplace**: 53.4% Purchases from Catalogs [www.procurement.virginia.edu/pagemarketplaceproject](http://www.procurement.virginia.edu/pagemarketplaceproject)
- **Purchasing Card**: 107,424 Transactions [www.procurement.virginia.edu/pageusingpcard](http://www.procurement.virginia.edu/pageusingpcard)
- **Supplier Diversity**: 40.4% Total SWaM [www.procurement.virginia.edu/pagediversity](http://www.procurement.virginia.edu/pagediversity)
- **Travel & Expense**: 23,599 Reimbursements [www.procurement.virginia.edu/pagetravelbasics](http://www.procurement.virginia.edu/pagetravelbasics)
UVA PROCUREMENT & SUPPLIER DIVERSITY SERVICES

Make our Contracts Page your first stop when making a purchase!

<table>
<thead>
<tr>
<th>Audio-Visual</th>
<th>Food/Food Equipment</th>
<th>Furniture/Design</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information Technology</td>
<td>Lab Equip/Supplies/Services</td>
<td>Maintenance/Materials</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>Printing/Copying/Mailing/Book</td>
<td>Services</td>
</tr>
<tr>
<td>Specialty</td>
<td>Travel/Relocation</td>
<td></td>
</tr>
</tbody>
</table>

FOR MORE INFO, VISIT: www.procurement.virginia.edu

HELPFUL LINKS

- Goods & Services Procurement Guide: www.procurement.virginia.edu/pageprocguidev2
- Invoice Lookup for Departments: www.procurement.virginia.edu/pageinvoicelookup
- Staff Contact Information: www.procurement.virginia.edu/pagestaff
- UVa Spend Dashboard: www.procurement.virginia.edu/pagespenddashboard
- Travel and Expense Redesign Information: www.procurement.virginia.edu/pagetemredesign
- Strategic Sourcing: www.procurement.virginia.edu/pagestrategicsourcing

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