

Organizational Excellence Email Consolidation Project Updates

Current Focus CMS Retirement and Migration of Accounts to Exchange

Finalizing Integration of ITS/HSTS Exchange Free/Busy Calendar

Exploring Integration of McIntire and Darden Exchange Free/Busy Calendar

Planning for 'Future' State; Exploring Office 365

Email Consolidation Project

CMS Accounts	9055 CMS Accounts; 5443 potentially eligible for migration	4,608 faculty/staff 591 generic/shared 244 retirees
Pilot Migration	June (ITS)	
Staff Migrations	July 7 – September	
Faculty Migrations	September 30 – November	
Retirees	Fall Break	
Generic	After migration of account owner	
System Retirement	December 31	

Communication and Change Management Highlights

Targeted Communication to CMS Users

Targeted Communication to LSPs

CMS Retirement Website

- Regularly updated content
- Online resources
- Detailed migration schedule to be published

Identifying Training Needs

- Generic Account Differences, etc.
- Quick Start Guides

Monthly Advisory Group Meetings

- Address issues/concerns
- Planning for 'future' state and opportunities for greater centralization/collaboration