UNIVERSITY *of* VIRGINIA

ORGANIZATIONAL EXCELLENCE
ENGAGE. SIMPLIFY. ENABLE THE MISSION.

Organizational Excellence Leadership Council Meeting Summary
Wednesday, June 10, 2015

Attendees: Council: Chair, Bob Pianta; Peter Brunjes, Virginia Evans, Tamara Fleming, Hossein Haj-Hariri, Chris Holstege, Arlene Keeling, Rich Kovatch, Christina Morrell, Rick Myers, Nancy Rivers, Len Schoppa; Ex Officio: Sarah Collie, Lee Baszczewski; Guest: Dana German;   ***Absent***: Milton Adams, Jim Matteo

I.   Update on IT Projects

A status report on the CMS retirement and migration of accounts to Exchange was provided. There are 5,443 CMS accounts potentially eligible for migration to Exchange. The integration of Outlook's Free/Busy calendar was discussed for the Health System, Darden, and McIntire. The Email Consolidation team is exploring Office 365 for the future state. Communication and Change Management plans include targeted communications, website, identifying training needs, advisory group meetings and quick reference guides. Migration begins with an ITS pilot in June, and will occur in phases ending with the system retirement by December 31, 2015.

All major business units and schools are discussing server and data center centralization. An ITS website clarifies ITS service offerings, pricing, and consulting options. **Potential challenges:**
- Schools and units build their own infrastructure (single expense vs. recurring service)
- Schools and departments would need to change IP addressing to move data centers
- Tech. limitations and the need to leverage cloud to achieve scale/competitive pricing

II.   Pilot of Administrative Unit Review

OE plans to pilot an administrative review process this summer with Procurement. The process is similar to accreditation reviews and academic program reviews, and is comprised of:
- a self-study
- an on-site review by an external committee

The OELC suggested having a narrow scope and focusing on targeted issues and strategy. For this to be successful it will be important that it aligns with other efforts, and doesn't create duplicate work (i.e., annual goals, JLARC, Accreditation, etc.).

III.   Brief Update on OE Projects

HR Strategic Design stakeholders and sponsors have agreed on future-state principles and service design concept. Work continues on the transformation roadmap and business case. A **Travel and Expense** pilot will take place this summer with Christopherson, the travel booking partner providing on-line and agent services. Expense is a separate tool and implementation has begun. The travel and expense tools will be integrated.

IV.   Looking Ahead to FY2016

A brief discussion of the OE portfolio and scope of initiatives for 2016 surfaced potential areas of focus, including management and support for interdisciplinary work and projects, and the price and quality of facilities services—particularly renovations. OE should continue to gather input from key stakeholders like the Deans and Associate Deans in a formal manner. The OELC may benefit from representation from the Library, Health System, Staff Senate, North Grounds, Provost Office, and Medical Center.