

Organizational Excellence Leadership Council Meeting Summary Monday, March 10, 2014

Attendees Council: Chair, Bob Pianta; Virginia Evans, Thomas Gorski, Hossein Haj-Hariri, Christ Holstege, Rich Kovatch, Jim Matteo, Christina Morell, Rick Myers, Tamara Sole and; Ex Officio: Milton Adams, Nancy Rivers, Sarah Collie, and Lee Baszczewski, Guest: Melody Bianchetto, Gerry Kane **Absent:** Council: Erika James, Liz Lyons, David LeBlang (sabbatical)

I. Preview of Electronic Proposal Prototype for Research UVA (Gerry Kane, Office of Sponsored Programs)

Gerry Kane presented a preview of the electronic proposal prototype called “Research UVA”. Research UVA will digitize all research proposal and award files. Additionally, it will create a gateway that will allow one to view the digital files, process new proposals with an approval process, provide quicker access to awards, increase information to stakeholders, and provide access to the various research administrative systems from one page. The application will eliminate a paper-intensive process and remove redundancies. It will give researchers immediate access to their files and financial information from any computing device. The project begins with the scanning of all existing proposals and awards. The second phase is where proposal and award documents will be uploaded into the system for approval and moving electronically through the process until finally becoming an electronic file. Additional phases will add enhanced features. Currently, requirements are being finalized for ITC to begin system development.

II. Translating the Benchmarking Study Findings into a Portfolio of Initiatives

The majority of the OELC meeting was devoted to honing the process to integrate the benchmark data and the recommendations with current initiatives and for use in further analysis and planning. Function sponsors have compiled their initial insights on the recommendations and identified related current initiatives underway in their area. The sponsor reviews, however, are just one perspective on the benchmarking results, and the OELC role is to ensure that various perspectives are represented and synthesized as the OELC constructs a portfolio of initiatives.

Six current initiatives were selected by the OELC for further review in order to integrate the benchmark data and recommendations into the already underway efforts:

1. Managerial Reporting
2. Research UVA
3. HR Service Delivery
4. Strategic Sourcing
5. Travel
6. Expense Management